**BOARD OF SELECTMEN MEETING MINUTES July 12, 2022**

**MEMBERS PRESENT:** Mr. Steven H. Kitchin, Chairman

Mr. Christopher R. Carreiro, Vice Chairman

Mr. Robert C. Medeiros, Clerk

**ALSO PRESENT:** Mrs. Mallory Aronstein, Town Administrator

A Board of Selectmen meeting was held on Tuesday, June 28, 2022, at the School Administration Building, One Gardners Neck Road, Swansea, Massachusetts.

Mr. Kitchin called the meeting to order at 6:30 p.m.

Mr. Kitchin led the meeting with the Pledge of Allegiance.

Mr. Kitchin stated the meeting is currently broadcast live on television, being streamed online, and will be replayed later on Swansea Cable Access. He stated if anyone in the audience would be recording the meeting to notify the Board. There were no confirmations from the audience.

Mr. Kitchin requested a moment of silence for the passing of Joseph Case High Student Cameron Audet.

**Vote to Approve a One Day Alcohol License and a One Day Entertainment License**

The Light Foundation will be holding a nonprofit fundraiser on August 6, 2022 from 12:30pm-4:30pm at Yankee Sprits located at 207 Swansea Mall Drive.

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to approve the One Day Alcohol & Entertainment License for The Light Foundation to operate at Yankee Spirits on August 6th 2022 from 12:30pm-4:30pm.

Amendment to approve a rain date of August 7, 2022 from 12:30-4:30pm

ALL IN FAVOR – UNANIMOUS

**Community Service Officer Program – Chief Marc Haslam**

Chief Haslam spoke about adding a Community Service Officer (CSO) Program. These CSO’s would help with dispatch, traffic details, town events, beach parking, and Holiday in the Village. This program would also help evaluate potential new officers.

Mr. Kitchin stated since this is a policy change, he would like to take at least one meeting to review this policy before it is passed. He doesn’t find any compelling information not to approve, but he would like the opportunity to vet this further.

**Vote to Appoint Assistant Harbormaster – Term to expire: June 30, 2023**

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to appoint Donald DiBiasio and Keith

Lake as Assistant Harbormasters, term to expire June 30,2023.

ALL IN FAVOR – UNANIMOUS

**Vote to Appoint Assistant Shellfish Warden – Term to expire: June 30, 2023**

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros to appoint Keith Lake to Assistant Shellfish Warden, term to expire June 30, 2023.

ALL IN FAVOR – UNANIMOUS

**Vote to Appoint Reserve Officers – Terms to expire: June 30, 2023**

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to appoint the following Reserve Officers with a term to expire June 30, 2023.

George Arruda

Robert K. Furtado

Richard Gibean

Richard Looker

Richard Roussel

Carl Windle

Daniel Lowney

ALL IN FAVOR – UNANIMOUS.

**Vote to Appoint Matrons – Terms to expire: June 30, 2023**

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to appoint the following Matrons, with a term to expire June 30, 2023.

Terri Shileikis

Lori Jennings

Nicole Costa

ALL IN FAVOR – UNANIMOUS

**Chapter 90 Project Request- Swansea Mall Drive (RT. 118) Improvement Plan**

Mrs. Aronstein spoke about the Chapter 90 project Request- Swansea Mall Drive (RT. 118)

Improvement project. The request is for $24,900 for modernization of surface infrastructure, making this roadway more in line with the Complete Streets goals.

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to approve State Aid Reimbursement project request for Swansea Mall Drive (RT. 118) Improvement Plan.

ALL IN FAVOR – UNANIMOUS

**Review List of Outstanding Articles**

Mrs. Aronstein presented the board with the list of Outstanding Budget Articles. She said some Articles continue every year, such as Holiday in the Village, others are carried over, such as Fire Feasibility, the Animal Shelter roof, Sandy Beach and The Town Hall parking Lot. She said a few projects are almost complete.

Mr. Kitchin discussed reappropriating funds at the Fall Town Meeting.

**Approval of Minutes**

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to approve the Open Session Minutes dated June 28, 2022.

ALL IN FAVOR – UNANIMOUS

**Town Administrator’s Report**

Mrs. Aronstein said the Meal Tax will be going into effect October 1, 2022. The Department of Revenue will be sending out an announcement in September to impacted businesses.

Mrs. Aronstein stated that WB Mason is the recommended vendor for the SERSG proposal.

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to move into a contract with WB Mason for the term of 7/1/2022-6/30/2023 with the price in the bid that has been provided.

ALL IN FAVOR – UNANIMOUS

The board reviewed the recommended vendor for the DPW supplies SERSG Bid.

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to move to approve the Southeastern Reginal Services Group award for DPW supplies starting 7/1/2022-6/30/2023 for the vendors stated in the award documents.

ALL IN FAVOR – UNANIMOUS

Mrs. Aronstein stated that seven entities responded to the Fire Feasibility Study. She is looking for a selectman to join the committee to review these seven bids. Mr. Carreiro volunteered to review the proposals.

**MOTION** made by Mr. Medeiros, seconded by Mr. Kitchin to appoint the Mr. Carreiro to the Fire Feasibility Study Review Committee.

TWO AYES, ONE ABSTENTION, Motion passed by a majority

Mrs. Aronstein stated that the Capital Building Committee has just held their second meeting. The committee members have recently examined available town-owned properties. Mrs. Aronstein noted that the next meeting will be held on July 19, 2022.

**Old Business**

1. Selectmen’s Goals & Objectives

Mr. Carreiro suggested that the Town change the Treasure/Collector position from an elected position to an appointed position.

Mr. Kitchin asked that we work with the Tax Assessor to expand tax relief to Senior Citizens and Veterans.

1. Mrs. Aronstein gave a brief update on her meeting with the Mass DOT leadership. She stated that RT.103 is highlighted on their list of projects. Mrs. Aronstein is also looking to work with Mass DOT to streamline the permit process, making it more efficient for new businesses coming to Swansea.

**New Business**

There was no new business before the Board.

**Correspondence**

Mr. Kitchin reviewed a letter from the Swansea Historical Society, which stated that during the annual inspection a termite infestation has been discovered. The estimated cost for pest removal and repairs is between $90,000 and $100,000. The Swansea Historical Society will be starting a Go Fund Me page to help raise the necessary funds.

Mr. Kitchin suggested to Mrs. Aronstein that we look for a way to help the Swansea Historical Society with the funds to make these repairs.

Mr. Kitchin stated there is a need for an Executive Session pursuant to M.G.L.c30A, §21(a)(7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements: Review Executive Session Minutes – June 28, 2022 and M.G.L.c30A,§21(a)(3): To discuss strategy with respect to collectivebargaining if an open meeting may have a detrimental effect on the litigating position of the public body**:** Swansea Superior Officers, Patrolman’s Union, Clerical Union

Mr. Kitchin stated there is a need for an Executive Session pursuant to M.G.L.c30A, §21(a)(3): To Discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the litigation position of the public body: Swansea Superior Officers, Patrolman’s and Clerical Union. and M.G.L.c30A, §21(a)(7): For the purpose of Review and Approval of Executive Session Minutes for June 28, 2022.

The Board will not reconvene into open session.

**MOTION** made by Mr. Carreiro, seconded by Mr. Medeiros, to enter into executive session.

ROLL CALL VOTE: Mr. Carreiro – Aye, Mr. Medeiros – Aye, Mr. Kitchin – Aye,

ALL IN FAVOR – UNANIMOUS

**MOTION** made by Mr. Kitchin and seconded by Mr. Carreiro to recess to clear the room at 8:20 p.m.

ALL IN FAVOR – UNANIMOUS

Respectfully submitted,

Melissa Heilborn, Administrative Assistant

Document List:

*One Day Liquor License*

*One Day Entertainment License*

*Community Service Offices information*

*State Aid Reimbursement Program Project Request*

*Meeting Minutes June 28, 2022*

*Condition of Accounts*

*Historical Society Letter*