TOWN OF SWANSEA

ADVISORY & FINANCE BOARD - MINUTES

FEB 3 21 10:50AM

January 20, 2021

Members Present: Timothy Reynolds, Robbie Alford Via Zoom: Sarah Carlson, Fran Kelley, Thomas Tripp, Chris Howard, Michelle Paul, Nate Chamberlain, Doug Fiore, Robert Sparrow & Richard Looker.

Members Absent: Jason Ollerhead, John Salzillo, Mark Brooks & Trevor Griffin.

Also Present via Zoom: Town Accountant-Tracy-Jo Anderson & Town Administrator-Mallory Aronstein.

Chairman Reynolds called the meeting to order at 6:45 p.m. at the Swansea Police Headquarters

Budget Material included in this meeting:

a. SoftRight General Ledger Accounting Documents.
b. A&F Committee Excel Sheets
c. Any handout materials delivered by department heads or others.

Town Administrator, Mallory Aronstein, updated the Board in regards the submitted FY2022 budget. She states most departments are level funded with increases for contractual raises, although some departments do have budget requests. Mrs. Aronstein has also requested the Highway Department submit two budgets, one that is level funded and one that includes a Facilities Management expense line. She states she would also like to add a Public Buildings budget for building maintenance expenses.

Mrs. Aronstein states that Jordan Remy has resigned from his position as Administrative Assistant to Board of Selectman.

Chairman Reynolds questioned the status of the Covid-19/Cares Act monies the town has received. Town Accountant, Tracy-Jo Anderson states the town has spent half of the 1.4 million received but the deadline had been extended to December 31, 2021.

Chairman Reynolds requested the Selectman submit the STM & ATM warrants in a timely fashion so the Board will have enough time to vote and publish the warrants.

Chairman Reynold notified the Board that the Fire Dept. did not receive the grant for the radio tower. Due to the unforeseen circumstances, he believes a reserve fund transfer to fix the radio tower is sufficient. He is waiting on a quote from Chief Hajder.

The Board discussed which departments they would like to bring in for review. Chairman Reynolds states he will make a schedule and bring it to the next meeting.

Mrs. Aronstein stated the town had placed a monitoring station for dust and noise from Brayton Point in October & November. The results were recently shared at the Selectman's meeting and can be viewed online. She also states she will be sending a letter to the Attorney Generals Office

for support and advise on the matter. Member Chamberlain who attends meetings regarding Brayton Point states the Somerset Zoning Board has recentlydenied the plan for a Commodities Storage site. He does expect the ruling to be appealed.

Member Fiore and Member Chamberlain state there are no updates on the LOSAP plan at this time. Mrs. Aronstein requested to invited to the next meeting.

Member Alford requested on update on the sewer discussions with Somerset. Mrs. Aronstein stated the town is working hard to come to an agreement with Somerset that is beneficial to the town.

Chairman Reynolds requested an update on the Swansea Mall Development. Mrs. Aronstein states they will be having a meeting in February.

Minutes: The minutes will be reviewed at the next meeting.

Next Meeting: January 27, 2021

Adjourn:

Motion to adjourn made by Member Chamberlain. Seconded by Member Carlson. All in favor. Motion carries. Meeting is adjourned at 7:49 p.m.

Respectfully Submitted,

Stephanie Pavao